



Jennifer Diccico

- PRINT & WEB DESIGN
- PRODUCTION
- ILLUSTRATION

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SKILLS

- Strong organizational skills and attention to detail
- Proficient in Mac and PC platforms
- Advanced in InDesign, Photoshop, Illustrator, XHTML/CSS, Quark Xpress, and Dreamweaver
- Bilingual in Italian, written and spoken
- Efficient, positive, and motivated

EMPLOYMENT

- 3/10–present FREELANCE GRAPHIC DESIGNER—Mullen, Boston, MA
- Support art directors as part of the studio team
 - Design print marketing materials for various clients
- 6/08–4/09 ASSOCIATE DESIGNER—StayWell Custom Communications, Boston, MA
- Designed custom four-color newsletters and other print marketing materials for health care clients
 - Collaborated with editors, account managers, and production team on client accounts
 - Ensured print integrity of 22 newsletters and marketing materials within a strict schedule
 - Produced press-ready electronic page files using Adobe InDesign and Acrobat
 - Color-corrected and manipulated images using Photoshop
 - Participated in design critiques and incorporated feedback from other designers
 - Worked with a cross-office team to update and maintain entire photo library
- 1/08–6/08 GRAPHIC DESIGNER AND PREPRESS ASSISTANT—Wing Press, Framingham, MA
- Designed menus, invitations, logos, stationery packages, and brochures
 - Retouched and color-corrected photos
 - Made plates as well as other prepress/production work
- Summer 2007 GRAPHIC DESIGN INTERN—Boston Redevelopment Authority, Boston, MA
- Worked with a three person design team to create promotional material for the city of Boston
 - Developed and designed a 36-page newsletter about Boston's neighborhoods
 - Created all marketing materials for the Fenway Faces campaign, including posters, flyers, and tee shirts
- 2005–2007 GRAPHIC DESIGNER AND PREPRESS ASSISTANT—Red Spot Printing, Waltham, MA
- Designed and prepared files for print using the Adobe Suite
 - Fulfilled orders including collating, saddle stitching, and assembling packaged products
 - Provided accurate cost estimates for customers

EDUCATION

- 4/09–6/09 Intensive course in front end development, hand-coding with XHTML and CSS
Upstatement, Somerville, MA
- 2006–2007 Associate's Degree in graphic design
Middlesex Community College, Bedford, MA
- 2003–2005 Associate's Degree in veterinary technology
North Shore Community College, Danvers, MA